

MINUTES

CIVIL SERVICE COMMISSION MEETING

Wednesday, March 21, 2012 at 9:30 a.m.

522 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

9:30 A.M. CLOSED SESSION

Consideration of the appointment, employment, evaluation of performance, discipline, or dismissal of public employees pursuant to Government Code Section 54957, for the positions listed below.

CONVENED THE MEETING AT 9:30 A.M. AND WENT INTO CLOSED SESSION AT 9:31 A.M.

10:00 A.M. AGENDA

RECONVENED THE MEETING AT 10:04 A.M.

COMMISSIONERS PRESENT: ADKINS, FELTON, FOX, KAHWAJIAN, MARTINEZ

Minutes of the meeting of Wednesday, March 14, 2012, for approval
APPROVED.

Unfinished Business

1. *Petition of **AMELIA CANTILLO** for a hearing on her fifteen (15) day **suspension**, effective April 11, 2011, from the position of Senior Secretary III, Department of Mental Health, and petition of **CINDY BLY-GRIFFITH** for a hearing on her fifteen (15) day **suspension**, effective April 11, 2011, from the position of Fiscal Officer I, Department of Mental Health, **Case No. 11-157.***

ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, ISABELLE GUNNING, TO SUSTAIN THE DEPARTMENT IN BOTH SUSPENSIONS.

Unfinished Business (continued)

2. *Petition of **KEVIN MUNO** for a hearing on his fifteen (15) day **suspension** (equivalent to five 24-hour shifts), effective September 22, 2010, from the position of Fire Fighter, Fire Department, **Case No. 10-439.***
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, SYLVIA MARKS-BARNETT, TO NOT SUSTAIN THE DEPARTMENT IN THE SUSPENSION.

3. *Petition of **BRIDGET JACKSON** for a hearing on her fifteen (15) day **suspension**, effective February 1, 2011, from the position of Senior Respiratory Care Practitioner, Department of Health Services, ValleyCare/Olive View-UCLA Medical Center, **Case No. 11-030.***
SUSTAINED THE DEPARTMENT'S OBJECTIONS AND OVER-RULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION THE FINDINGS OF THE HEARING OFFICER, JOAN CLAY MANLEY, BUT DELETED THE LAST SENTENCE OF CONCLUSION OF LAW 5, CONCLUSION OF LAW 6 AND THE RECOMMENDATION. THE DEPARTMENT IS SUSTAINED IN THE FIFTEEN (15) DAY SUSPENSION. (NO ONE APPEARED FOR THE PETITIONER).

4. *Petition of **KENNY LAWRENCE** for a hearing on his **suspension** not to exceed thirty (30) days following judgment of a criminal matter, effective June 29, 2010, and his twenty (20) day **suspension**, effective March 7, 2011, from the position of Stationary Engineer II, Sheriff's Department, **Case No. 11-090.***
OVER-RULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, DOUGLAS BOYD, SR., TO SUSTAIN THE DEPARTMENT IN BOTH SUSPENSIONS.

5. *Petition of **MARGHERITA UNDERHILL** for a hearing on the Director of Personnel's denial of her appeal of the **application process** in the examination for Deputy Public Defender I, based on her claim of a Civil Service Rule 25 violation, **Case No. 10-65.***
OVER-RULED THE PETITIONER'S OBJECTIONS. THE COMMISSION ADOPTED AS ITS FINAL DECISION THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, GODFREY ISAAC, TO DENY THE APPEAL. (THE LEGAL ADVISOR DID NOT ADVISE THE COMMISSION ON THIS ITEM).

6. *Petition of **HEATHER WARREN** for a hearing on her **discharge**, effective August 3, 2011, from the position of Intermediate Typist Clerk, Department of Mental Health, **Case No. 11-291.***
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.

New Business

7. *Petition of **TONJA EDWARDS** for a hearing on her thirty (30) day **suspension**, effective January 9, 2012, from the position of Licensed Vocational Nurse, Department of Health Services, Harbor-UCLA Medical Center, **Case No. 12-021**.*
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
8. *Petition of **PAUSHA MOORMAN** for a hearing on her **discharge**, effective January 20, 2012, from the position of Nursing Attendant I, Department of Health Services, LAC+USC Healthcare Network, **Case No. 12-027**.*
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
9. *Petition of **ALICIA RODRIGUEZ-SOTO** for a hearing on her **discharge**, effective January 30, 2012, from the position of Supervising Clerk, Department of Public Social Services, **Case No. 12-026**.*
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.
10. *Amended petition of **IRINA HAMBARDZUMYAN** for a hearing on the Director of Personnel's denial of her appeal of the **Rating from Records score** received in the examination for GAIN Services Worker, **Case No. 11-352**.*
RAISED THE PETITIONER'S RATING FROM RECORDS SCORE BY FIVE (5) POINTS.
(COMMISSIONERS FOX AND MARTINEZ DISSENTED).
11. *Petition of **GLORIA D. CRAIG** for a hearing on the Director of Personnel's denial of her appeal of the **Appraisal of Promotability score** received in the examination for Medical Case Worker II, **Case No. 12-009**.*
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION.
12. *Petition of **MARTIN MUNOZ, JR.** for a hearing on the Director of Personnel's denial of his appeal of his **disqualification** from the position of Deputy Sheriff Trainee, Sheriff's Department, based on his claim of a Civil Service Rule 25 violation, **Case No. 12-024**.*
CONTINUED AT THE REQUEST OF HELEN SCHWAB, ATTORNEY FOR THE PETITIONER, IN ORDER FOR HER TO BE PRESENT.

New Business (continued)

13. *Petition of **MICHAEL PACHECO** for a hearing on the Director of Personnel's denial of his appeal of the **written score** received in the examination for Battalion Chief, **Case No. 12-023.***
HEARING DENIED.

Miscellaneous

14. Opportunity for members of the public to address the Commission on items of interest that are within the subject matter jurisdiction of the Commission.
GLEN UNDERHILL SPOKE ON THE CIVIL SERVICE HEARING PROCESS.

ADJOURNED TO CLOSED SESSION AT 10:59 A.M.

CLOSED SESSION

Consideration of confidential peace officer appeals pursuant to Copley Press.

Unfinished Business

15. *Petitioner's request for a hearing on his fifteen (15) day **suspension**, effective June 27, 2011, from the position of Senior Detention Services Officer, Probation Department, **Case No. 11-231**.*
ANNOUNCED AS THE PROPOSED DECISION OF THE COMMISSION TO ACCEPT THE FINDINGS AND RECOMMENDATION OF THE HEARING OFFICER, IRENE AYALA, TO SUSTAIN THE DEPARTMENT IN THE SUSPENSION.
16. *Petitioner's request for a hearing on his **discharge**, effective July 22, 2011, from the position of Deputy Sheriff, Sheriff's Department, **Case No. 11-265**.*
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION. HEARING CANCELLED.
17. *Petitioner's request for a hearing on his **discharge**, effective May 11, 2009, from the position of Deputy Probation Officer I, Probation Department, **Case No. 09-1153**.*
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.
18. *Petitioner's request for a hearing on his twenty (20) day **suspension**, effective August 12, 2010, from the position of Detention Services Officer, Probation Department, **Case No. 10-366**.*
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION BASED ON A SETTLEMENT. HEARING CANCELLED.

New Business

19. *Petitioner's request for a hearing on her thirty (30) day **suspension**, effective February 13, 2012, from the position of Deputy Probation Officer II, Probation Department, based on her claim of a Civil Service Rule 25 violation, **Case No. 12-028**.*
HEARING GRANTED – HEARING OFFICER TO BE ASSIGNED.

CLOSED SESSION (continued)

New Business (continued)

20. *Petitioner's request for a hearing on his **medical release**, effective January 11, 2012, from the position of Deputy Probation Officer II, Probation Department, **Case No. 12-019**.*
RECEIVED AND FILED COMMUNICATION WITHDRAWING THE PETITION.

ADJOURNED CLOSED SESSION AND RECONVENED THE MEETING AT 11:11 A.M.

READ INTO THE RECORD AN ACCOUNTING OF ACTIONS TAKEN DURING CLOSED SESSION.

ADJOURNED THE MEETING AT 11:12 A.M.

Legal Advisor:
Lester J. Tolnai

Head Civil Service Commission:
Steve Cheng

Head Commission Specialist:
Steve Erickson

APPROVED BY THE CIVIL SERVICE
COMMISSION ON MARCH 28, 2012



Lawrence D. Crocker
Executive Director